



CENTER FOR STUDENT SUCCESS

Accessibility Services
Peabody Hall 208
Phone: 207.992.1934
Fax: 207.992.4926
Accessibility@husson.edu

Documentation Guidelines for Remote Participation as an Accommodation

This guidance should be reviewed by students, but is primarily written for providers when a student requests documentation for remote participation as an accommodation.

Institutional Context

Husson University provides on-campus programs for residential and commuter students. In most on-campus courses, student participation is necessary. On-campus courses include classroom interaction, in-class activities or assignments, group work, and the need for physical presence. A student with a disability who is qualified to receive accommodations may request an accommodation for remote participation through Accessibility Services prior to the start of the semester. Reasonable accommodations will not alter the course outcomes, or create a virtual track for an in-person program, and will be explored on a case-by-case and course-by-course basis.

Important Dates

For the Fall 2021 Semester requests for online participation must be submitted to Accessibility Services by August 23rd to ensure a timely reply prior to the start of the semester.

Role of Medical or Mental Health Provider

Professional judgement and expertise is needed so that the University may make an informed decision in response to an accommodation request. A provider qualified to write this letter is one who is qualified to assess and describe the student's relevant disability, and render conclusions about the need for accommodations.

Content of the Letter Requested

A letter written by a qualified provider should:

- Substantiate the presence of a disability*
- Reflect the current status of a student's functioning
- Provide the student's relevant medical or mental health diagnosis you believe rises to the level of disability
- Describe the time frame or estimated dates you believe the student will need to participate remotely
- Describe how the student's disability creates a barrier to in-person participation on campus for the relevant semester.
- Describe how remote participation mitigates the impact of the described barriers or challenges.
- Provides a determination as to whether remote participation is essential (necessary) for this student. Please include whether this student would be disproportionately impacted compared to their peers by participating on campus, and why remote participation is essential for this student given their specific medical or mental health needs.

Husson University reserves the right to determine whether submitted documentation supports the need for reasonable accommodations based on the functional impact of the disability in the college environment.

**The legal definition of disability is a mental or physical condition that substantially limits a major life activity compared to most people. Substantial in this context is defined as a notable, significant, meaningful limit/difference to the manner, the conditions necessary, the duration, or frequency in or for which the individual can engage in that major life activity. Major life activities include, but are not limited to, caring for oneself, performing manual tasks, seeing, hearing, eating, sleeping, walking, standing, lifting, bending, speaking, breathing, learning, reading, concentrating, thinking, communicating, and the proper functioning of major bodily systems.*